

CAES Individual Contributors and Other Limited Qualification Personnel Roles:

- Perform research and development tasks safely and effectively under the project Principal Investigator or project faculty in accordance with the principles of excellence in laboratory operations and with the Idaho State University Safety Manual.

CAES Individual Contributors and Other Limited Qualification Personnel Responsibilities:

- Ensure contributors/personnel are trained and competent to perform assigned tasks productively and safely.
- Have specific knowledge of work being performed in research and development projects including the work hazards and expected mitigations.
- Proactively identify and communicate to the Principal Investigator or Laboratory Lead potential scope changes to research and development.
- Stop work upon observing a noncompliant condition, unsafe condition, or at-risk behavior or action associated with an item or work process that if not corrected, poses a threat to public or personnel safety, facility or process operations, quality, or the environment.
- Restrict participation in research and development activities to those for which the individual has approval from the Laboratory Lead or project Principal Investigator.
- Maintain a familiarity level of knowledge for collocated research and the hazards associated with the work.
- Maintain a clean and orderly laboratory space.
- Timely notification to the Principal Investigator, Laboratory Lead, or CAES Safety Officer of any concerns, conditions, incidents or injuries.
- Report facility or equipment problems within assigned laboratory to the Laboratory Lead, the project Principal Investigator, or CAES Safety Officer.

CAES Individual Contributors and Other Limited Qualification Personnel Accountabilities:

- To the Laboratory Lead, the project Principal Investigator, or project faculty to work within the authorized scope in compliance with hazard mitigations.
- To the Laboratory Lead, the project Principal Investigator, or project faculty to perform R&D work according to approved procedures that assure safe, compliant, orderly operation of assigned laboratory or experimental spaces.
- To peers, Laboratory Lead and Principal Investigator to inquire when uncertain about how to perform a task or if a task can be performed safely.

CAES Individual Contributors and Other Limited Qualification Personnel Authorities:

- Take actions to ensure safe, secure, and environmentally compliant operations and spaces, and to maintain research activities within the approved safety envelope.
- Stop work on any laboratory space equipment, activity, or operation when continued operations are deemed unsafe or likely to result in an environmental concern.
- Take actions to correct deficiencies, improve work practices, and maintain research within the approved safety envelope.